

MACRAO Business Meeting Minutes
75th Annual Conference
Lodge of Four Seasons
October 25, 2011

Meeting called to order: 07:45 A.M.

I. Welcome and President's Report – Brenda Selman

Brenda referred to the 2011 conference as a great conference and expressed her thanks to the Executive Committee for all of their hard work. She encourages members to visit the Face Book page and watch for news and updates. Brenda expressed her thanks for the members that worked on creating the Drive-In workshop and the success it was. She thanked Rick Fordyce for all his hard work on updating of the current By-Laws. Brenda reminded everyone that next years conference would be at Camden on the Lake.

II. Secretary/Historian Report – David I. Schoolfield

David reminded the membership the minutes from the October 26, 2010 Business Meeting were posted, along with the By-Laws, for membership approval during the conference. He requested a motion to approve the previous minutes. A motion was presented, seconded and approved to accept the October 26, 2010 business minutes.

III. Treasurer's Report – Tara Deierling

Tara presented the treasurer's report and stated the organization is in good shape showing a balance of \$34,000.00 plus in the checking account plus three certificates of deposits for a grand total balance of almost \$68,000.00. The report did not include the expenses for the current conference. A motion to approve the treasurer's reports was called for, presented, seconded and approved.

IV. Reports from Executive Committee Chairs

a. V.P. Programs and Projects – Debbie Schatz

Debbie thanked everyone that contributed to the success of the 2011 conference and encouraged members to sign up and get involved in one of the various MACRAO committees. Debbie reported we had 164 registered participants at the conference.

b. Vice President Elect for Programs and Projects – Lenell Hahn

Lenell reminded everyone the 2012 conference will be held at Camden on the Lake, October 28 – 30, 2012. She also encouraged everyone to complete the conference evaluations and reminded the membership the executive committee uses these evaluations to plan the next conference.

c. Vice President for Membership – Sue Koopmans

Sue reported we have 59 paid member institutions and she awarded membership awards for 5, 10, 15, 25 years of service.

d. Vice President for Communications – Dawn Hatterman

Dawn reported on the progress of the MACRAO manual.

e. Vice President for Web Services – Rob Hornberger

Rob thanked Rich Fordyce for his hard work on the By-Laws. He is working on a merged list of all of the members for the website and updated the progress of the FaceBook page.

V. Report from Committee Chairs

a. Admission and Enrollment Management – Dawn Brixey

Dawn thanked everyone that had volunteered to help with her committee and encouraged the whole membership to get involved with one of the various committees.

b. Technology – Doug Swink

Doug encouraged the membership to become involved with the committees and especially the technology committee. He encouraged the membership to expand their knowledge of other MACRAO members through the use of email.

c. Professional Development – Carla Whitney

Carla thanked her current committee members and encouraged the membership to become involved and support the MACRAO conference. The Professional Development committee awarded two awards, the Rising Star Award (for members of 5 years or less) and the Professional Service Award (for members of 5 years or more). We had three nominees for the Rising Star Award and eight nominees for the Professional Service Award.

- ◆ Rising Star Award – Denise Westrem, Metropolitan Community College
- ◆ Professional Service Award – Karen Weida, East Central College

d. Records and Registration – Holly Lincoln

Holly thanked her committee members for their dedication and hard work. She also thanked the birthday committee that helped her with the 75th anniversary celebration. The party was a great success.

e. New Members – Denise Westrem

Denise thanked the members of her committee and reported we had 35 first time conference attendees. She also encouraged the membership to sign up and volunteer to help work on the conference for next year.

VI. Nominating Committee Recommendations – Past President, Minda Thrower

Minda thanked everyone who helped on the nominating committee and presented the following names for consideration:

President Elect – Debra Schatz
Vice President Elect for Programs and Projects – Dawn Brixey
Vice President for Communications – Rebekay McCormack
Treasurer – Tara Deierling

Minda asked for any nominations from the floor and hearing none asked for a motion to accept the slate of officers. Motion received, seconded and passed by the membership.

VII. Old Business

MACRAO By-Laws

Rick Fordyce presented the updated By-Laws and reminded the membership the by-laws had been posted during the conference, posted on the web-site. Also each section of the by-laws had been sent out, via email, to the membership for comment during the past year. Rick asked for a motion to accept the updated by-laws. Motion was received, seconded and approved by the entire membership.

VIII. New Business

No new business

IX. Announcements – Brenda Selman

a. Committee Chairs will be at the front of the room to answer any questions relating to the various committees and welcome new members.

b. There will be a brief MACRAO business meeting following the business meeting.

c. MACRAO 2012 will be October 28 -30, 2012 at Camden on the Lake.

d. Box lunches are available after the meeting.

X. Changing of the Guard

Brenda thanked everyone for all of their hard work and dedication to the MACRAO organization. Brenda passed the gavel to Debbie Below. Debbie presented a plaque to Brenda and thanked her for her service as President.

Meeting adjourned at 08:25 A.M.

The following past presidents were in attendance at the 2011 MACRAO conference and were recognized for their past service:

Leo Sweeney – 1961/1962

Wilson Berry – 1988/1989

Linda Girard – 1994/1995

Cece Leslie – 1995/1996

Toni Jean Blink – 1983/1984/1996/1997

Don Morris – 2001/2002

Cindy Miller – 2002/2003

Donald E. Simpson – 2004/2005

Lynn Stitchnote – 2005/2006

Rick Fordyce – 2008/2009

Minda Thrower – 2009/2010

Respectfully submitted:

David I. Schoolfield, Secretary/Historian

